

Early Intervention Teacher



Hours M-F, 7:30 am – 4:00 pm

Reports to Director of Family Learning Center

Position Overview

The Early Intervention (EI) teacher facilitates two-hour weekly classes seven times per week for caregivers and children currently on our Little Light House waiting list. The teacher is responsible for providing learning experiences for children with special needs ages 0-6 and creating an environment for healthy parent-child interactions through teaching, coaching, listening, and meeting parents where they are.

Continual assessment of parent-child dynamics is needed to select activities, supports, and modifications beneficial to both child development and the current stage of parent development. The teacher is responsible for the overall classroom management and implementation of the educational curriculum.

The teacher must be able to function as a transdisciplinary team member and understand that LLH is a Christian ministry whose mission is to glorify God by improving the quality of life for children with special needs, their families, and their communities.

Principal Duties and Responsibilities

- > Works with the caregiver and therapy team to choose, measure, and assess individualized goals for every child throughout the semester
- > Develops and implements weekly lesson plans using Little Light House's Head to Toe Heart and Soul Bible-based Curriculum as a foundational guide
- > Provides resources to caregivers to support carry over in the home environment
- > Supports and strengthens healthy parent-child interactions
- > Organizes and maintains the Early Intervention classroom
- > Cleans and sanitizes toys, books, materials after each Early Intervention session
- > Tracks attendance for all assigned classes
- > Communicates with caregivers through Brightwheel (our enrollment and communication software) by sending a weekly message and answering any caregiver questions via Brightwheel related to the EI classroom.
- > Communicates with parents via email upon enrollment sending all necessary information for beginning class in their classroom.
- > Meets daily with EI associate to delegate any necessary tasks
- > Supervises students and volunteers when needed
- > Works closely with Early Intervention therapists to consult about adaptations and supports needed in the classrooms
- > Communicates with the Little Light House social worker as needed and connects the EI families that may need additional resources with the social worker

- > Implements appropriate sensory and/or positive behavior techniques. Informs supervisor of any special situations/concerns
- > Ensures appropriate accommodations and adaptations are in place to ensure maximum participation opportunities are available for each student
- > Participates in weekly Family Learning Center team meetings
- > Daily attendance at flock
- > Other duties as needed or required

Qualifications & Skills

Required

- > Holds a valid Teaching Certificate and Special Education Certification by the Oklahoma State Department of Education
- > Minimum of one year's experience working with children with developmental disabilities
- > Holds and maintains current CPR certification
- > Stays up to date on required continuing education
- > Possesses current and effective knowledge and skills in: Child Development, Special Education, best practices and documentation
- > Excellent analytical skills, communication and teaching skills
- > Confidentiality and/or issues using discretion and judgment
- > Confidence in teaching/coaching adults and managing adult group interactions

Preferred

- > Experience with children birth through six years of age
- > Experience working with parents/caregivers
- > Demonstrates excellent skills in: Communication, flexibility, learning new tasks, teamwork and time management skills
- > Ability to be creative and adjust educational instructional methods or delivery modes for effective engagement
- > Works independently and cooperatively as a team member
- > Incorporates welcoming and teaching attitude towards guests, interns and volunteers